

## Folding instructions:

1. Use a square piece of paper for example to print on A4 paper use $210 \times 210 \mathrm{~mm}$ square format.
2. Fold in half, open.
3. Fold sides into middle (gate fold), open.
4. Turn the paper over.
5. Fold paper in half other way.
6. Fold sides to the middle.
7. You will have 16 equal squares made by the folds.
8. Cut out the centre 4 squares

9. Glue the top left and bottom right squares
10. Re-fold the top half over to meet in the middle, Glue1. square will meet the next square down.
11. Fold the bottom half to the middle in the same way for Glue 2 square to meet the one above. Press and fold with bone folder.

12. Glue the top right square and then the bottom left square.
13. Fold each side in to meet in the middle gluing down the squares.

## Layout for print

You need to layout two sides front and back if you want images to line up once folded. The back of right-hand 2B will meet the blank top left corner of the back. Ensure you feed the paper in the printer the correct way to print double sided use a test sheet to determine which way to flip the paper.


